



SAMPSON COMMUNITY COLLEGE

a member institution of the North Carolina Community College System

Established 1967

HIGHWAY 24 WEST
POST OFFICE BOX 318
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REQUEST FOR APPLICATIONS FOR EMPLOYMENT

DATE: _____

TO: Personnel Office
FROM: President of Sampson Community College

The college has a vacancy in the following positions:

_____ in the _____ division. By copy of this letter, I am requesting the divisional dean designated below to complete the attached SCC-PFA14, job description, and any additional information as soon as possible.

Please proceed with initiating a request as well as advertising. Salary range is

\$ _____ to \$ _____.

cc: _____.

SCC PFA-4