

## HUMAN RESOURCE DEVELOPMENT PROGRAM WINTER 2012 SCHEDULE

Section Title	Instructor	Hrs	Days	Times	Begins	Ends	Room
Career Planning and Assessment	Leaman H. Bradshaw	16	M-Th	8:30am - 12:30pm	9-Jan	12-Jan	ESC Office
Career Planning and Assessment	Leaman H. Bradshaw	16	M-Th	8:30am - 12:30pm	23-Jan	26-Jan	ESC Office
Career Planning and Assessment	Leaman H. Bradshaw	16	M-Th	8:30am - 12:30pm	30-Jan	12-Feb	ESC Office
Career Planning and Assessment	Leaman H. Bradshaw	16	M-Th	8:30am - 12:30pm	6-Feb	9-Feb	ESC Office
Career Planning and Assessment	Leaman H. Bradshaw	16	M-Th	8:30am - 12:30pm	13-Feb	16-Feb	ESC Office
Career Planning and Assessment	Leaman H. Bradshaw	16	M-Th	8:30am - 12:30pm	20-Feb	23-Feb	ESC Office
Career Planning and Assessment	Leaman H. Bradshaw	16	M-Th	8:30am - 12:30pm	27-Feb	1-Mar	ESC Office
Career Planning and Assessment	Leaman H. Bradshaw	16	M-Th	8:30am - 12:30pm	12-Mar	15-Mar	ESC Office
Career Planning and Assessment	Leaman H. Bradshaw	16	M-Th	8:30am - 12:30pm	19-Mar	22-Mar	ESC Office
Career Planning and Assessment	Leaman H. Bradshaw	16	M-Th	8:30am - 12:30pm	26-Mar	29-Mar	ESC Office
Career Planning and Assessment	Leaman H. Bradshaw	16	M-Th	8:30am - 12:30pm	9-Apr	12-Apr	ESC Office
Career Planning and Assessment	Leaman H. Bradshaw	16	M-Th	8:30am - 12:30pm	16-Apr	19-Apr	ESC Office
Career Planning and Assessment	Leaman H. Bradshaw	16	M-Th	8:30am - 12:30pm	23-Apr	26-Apr	ESC Office
Career Planning and Assessment	Leaman H. Bradshaw	16	M-Th	8:30am - 12:30pm	30-Apr	3-May	ESC Office
Career Planning and Assessment	Leaman H. Bradshaw	16	M-Th	8:30am - 12:30pm	7-May	10-May	ESC Office
Career Planning and Assessment	Willia Brown	16	M-Th	8:30am - 12:30pm	9-Jan	12-Jan	M 108
Career Planning and Assessment	Willia Brown	16	M-Th	8:30am - 12:30pm	23-Jan	26-Jan	M 108
Career Planning and Assessment	Ernest L. Fryar	16	M-Th	1:00pm - 5:00pm	9-Jan	12-Jan	M 108
Career Planning and Assessment (SAP)	Ricardo M. Rivas	16	M-Th	5:30pm - 9:30pm	9-Jan	12-Jan	TBA
Career Planning and Assessment (SAP)	Maria Panigua	16	M-Th	5:30pm - 9:30pm	9-Jan	12-Jan	TBA
Career Planning and Assessment	Deidra L. Mainor	16	M-Th	6:00pm - 10:00pm	9-Jan	12-Jan	TBA
Career Planning and Assessment	Deidra L. Mainor	16	M-Th	6:00pm - 10:00pm	16-Jan	19-Jan	TBA
Career Planning and Assessment (SAP)	Ricardo M. Rivas	16	M-Th	5:30pm - 9:30pm	23-Jan	26-Jan	TBA
Career Planning and Assessment (SAP)	Maria Panigua	16	M-Th	5:30pm - 9:30pm	23-Jan	26-Jan	TBA
Career Planning and Assessment (SAP)	Ricardo M. Rivas	16	M-Th	5:30pm - 9:30pm	30-Jan	2-Feb	TBA
Career Planning and Assessment (SAP)	Maria Panigua	16	M-Th	5:30pm - 9:30pm	30-Jan	2-Feb	TBA
Career Planning and Assessment	Deidra L. Mainor	16	M-Th	6:00pm - 10:00pm	30-Jan	2-Feb	TBA
Clerical Office Skills	Sandra D. Hill	45	M/W	6:00pm - 10:00pm	9-Jan	1-Feb	East 131
Clerical Office Skills	Mary M. Owens	45	T/M/W	9:00am - 12:00pm	20-Mar	10-May	East 104
Computer Usage For Job Preparation	Mary Mott	48	T/Th	1:00pm - 4:00pm	10-Jan	1-Mar	ESC Office
Computer Usage For Job Preparation	Mary Mott	48	T/Th	1:00pm - 4:00pm	13-Mar	3-May	ESC Office
Employability Skills (CRC Lab)	David Hammick	306	M-Th	9:00am - 12:00pm	9-Jan	15-May	East 127

Employability Skills (CRC Lab)	David Hammick		M/W	1:00pm - 4:00pm	9-Jan	14-May	East 127
Employability Skills (CRC Lab)	Mary M. Owens	99	T/Th	1:00pm - 4:00pm	10-Jan	10-May	East 127
Employability Skills (CRC Lab)	Tiarra Darby	99	M/T	6:00pm - 9:00pm	9-Jan	8-May	East 127
Employability Skills (CRC Lab)	Mary McKenzie	99	W/Th	6:00pm - 9:00pm	11-Jan	10-May	East 127
Home Care Companion	Elsie McPhail	45	M/W	1:00pm - 4:00pm	18-Jan	7-Mar	East 105
Intro to Healthcare Careers	Mary Brown	24	M-Th	8:30am - 12:30pm	9-Jan	18-Jan	East 105
Intro to Healthcare Careers	Dana M. Ammons	24	T/Th	6:00pm - 9:00pm	10-Jan	2-Feb	East 105
Intro to Healthcare Careers	Mary Brown	24	M-Th	8:30am - 12:30pm	5-Mar	13-Mar	East 105
Intro to Healthcare Careers	Dana M. Ammons	24	T/Th	6:00pm - 9:00pm	13-Mar	5-Apr	East 105
Intro to Healthcare Careers	Mary Brown	24	M-Th	8:30am - 12:30pm	30-Apr	8-May	East 105
Medical Office Skills	Mary M. Owens	45	T/Th	9:00am - 12:00pm	10-Jan	28-Feb	East 104
Medical Office Skills	Bernita Smith	45	T/Th	6:00pm - 8:30pm	7-Feb	17-Apr	East 131

### **OCCUPATIONAL EXTENSION**

### **WINTER 2012 SCHEDULE**

Masonry Level - I	Ernest L. Fryar	30	T/Th	6:00pm - 9:00pm	10-Jan	9-Feb	M 108
Blueprint Reading	Ernest L. Fryar	40	M/W	6:00pm - 8:30pm	9-Jan	5-Mar	M 108
Computer Basics - Beginning	Mary Mott	24	M/W	1:00pm - 4:00pm	9-Jan	6-Feb	ESC Office
Computer Basics - Beginning	Mary Mott	24	M/W	6:00pm - 9:00pm	9-Jan	6-Feb	East 130
Computer Basics - Beginning	Scott Burgin	24	T	6:00pm - 8:00pm	17-Jan	3-Apr	Clement Elementary
Computer Basics - Beginning	Susan Corliss-Bland	24	M/Th	6:00pm - 8:00pm	18-Jan	17-Feb	Harrells Town Hall
Keyboarding Skills - Beginning	Ida P. Parker	24	M/W	9:00am - 11:00am	6-Feb	14-Mar	Garland Senior Center
Keyboarding Skills - Beginning	Mary Mott	24	T/Th	6:00pm - 9:00pm	10-Jan	12-Feb	East 130
Microsoft Excel I	Amanda Beasley	24	M/W	9:00am - 12:00pm	19-Jan	6-Feb	East 104
Microsoft Word I	Amanda Beasley	24	M/W	9:00am - 12:00pm	15-Mar	28-Mar	East 104